

# What to Expect from Onboarding to Rotation PHYSICIAN ASSISTANT SCHOOLS

With your partnership agreement signed, here are the next steps you can expect before students rotate.

## **Collecting Requirements**

AMO will work with your coordinators to collect your requirements for:

- Site locations Specialty and board certifications
- 🕨 Inpatient time 🏻 🛑 Hour requirements

#### **Selecting Programs**

Coordinators can apply on behalf of students or email AMO to request a list of programs based on location, specialty, and month.

## **Approving Programs**

Once programs are selected, AMO will work with your team and the sites to clear programs in alignment with school's requirements.

## Signing the Affiliation Agreement

With the request approved, AMO works with the selected clinical sites to sign your affiliation agreement. This agreement is a two-party contract between your school and the preceptor/site.

## **Securing Hospital Affiliations**

If a selected site has no hospital affiliations, AMO will work with your coordinators to obtain those. Because hospitals are more receptive to requests directly from schools, we will ask you to reach out. However, AMO will support your coordinators throughout this step.

## **Invoicing and Payment**

AMO will send an invoice to your designated contact person. Sending the invoice reserves each student's spot, making it unavailable in our system for others to reserve.

#### **Students Rotate**

AMO assigns students a personal Coach to support the student through onboarding, travel, and rotation. After the rotation, we assist your team with obtaining the evaluation.



